

PATHWAYS™

Packaging & Chain of Custody (COC) Instructions

PACKAGING SAMPLES

Place each swab diagonally in its own clear bag with the tip pointed down (see photo). Seal bag. Label each sample with the sample number using numbered labels or a fine tip Sharpie marker.

After sampling for the area is complete, place individually wrapped swabs from each area in a separate large zip lock storage bag, label the bag with Area #, and seal bag.



RECORDING SAMPLES

The Chain of Custody (COC) form must be completed in full before samples can be processed. Please record each numbered sample next to the coinciding number on the COC form. Sample locations should be typed, not handwritten. A COC with handwritten location entries will produce a report listing sample numbers and results, but no sample locations. The COC form should accompany the samples in shipping, and a digital copy should also be emailed to info@restconenviro.com.

AREA NUMBERS

Number the area and list the room(s) that are included in that area. (Example: #1 Dining/ Kitchen). Each 500 square foot area would have approximately 30-50 samples for adequate coverage.

SAMPLE NUMBERS

Sample numbers pre-filled on the COC form. If adding additional areas or samples, continue the numbering in numerical order.

LOCATION DESCRIPTION

Be as descriptive as possible so that you know exactly where each sample was taken. Additionally, it is helpful to create a sketch of your floorplan depicting the location of each numbered sample. Marking the location on the wall where the sample is to be taken with painters' tape is also helpful.



CHECKLIST

Before mailing samples, be sure to include **ALL** items listed below:

- **Pathways COC form**, completed in full and packaged with samples.
Also, Email a digital copy of this form to info@restconenviro.com
- **A minimum of 20 swabs**, packaged and labeled according to instructions.
Please note there is a \$200.00 minimum (20 swabs or less) for each Pathways™ analysis.
- **A sketch/diagram of your floorplan** labeled with sample numbers. Alternatively, you may email your floorplan to info@restconenviro.com. Including your sketched floorplan is optional, however very useful in the interpretation and monitoring of results.

MAIL PATHWAYS™ SAMPLES TO:

RestCon Environmental
3035 Prospect Park Dr, Ste 180
Rancho Cordova, CA 95670

QUESTIONS? Please don't hesitate to call our office at 916-736-1100.

